



MESCALERO "Apache" SCHOOL

P.O. Box 230, 249 White Mountain
Mescalero, New Mexico 88340
Phone: (575)464-4431 Fax (575) 464-0053



"Mescalero Chiefs"

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JOB VACANCY

Apache Language Teacher

Primary Functions: Provides basic instruction in the teaching of the Apache Culture to Pre – K – 12 grade students utilizing teaching techniques that are consistent with school established objectives. This position will plan, schedule and carry out classroom culture instruction.

Responsibilities:

- Has the responsibility and is expected to fully understand and implement the Mission Statement, School Philosophy and the goals of the Mescalero Apache School.
- Assures at all times that students are learning in an environment that is safe and secure and where positive attitudes and behaviors by teachers and students promote responsibility, high self-esteem, respect and preserves the dignity of student and teacher.
- Comes to school each day prepared to teach students and is free from negative outside distractions and influences.
- Possess good to excellent communication and listening skills, oral and written and is able to display and use these skills on a consistent basis with peers, students, parents, other school officials, tribal officials and the general public.
- Researches information within the profession as it relates to the Culture Program and the community for the purpose of maintaining current and accurate knowledge
- Work cooperatively with language/culture staff members to plan, develop and implement new culture curriculum.
- Presents information and actively participates in classroom presentations Culture Week, Corn Roast, Feast, Elders Day and other school events.
- Assist teachers in planning and integrating Apache cultural materials into the regular classroom.
- Realizes that working cooperatively and as a team with others including involvement by his/her supervisor leads to great achievements individually and as an entire school, especially as it applies to success of students; and, is able to apply these principals of teamwork on a consistent basis.
- Establishes and maintains open lines of communication with students and parents concerning the academic, intellectual, physical, social, emotional, and spiritual progress of students.
- Encourages by his/her actions, parents to actively participate in the education of their children by continually communicating with and inviting them to the school, and/or to meet with them in a neutral environment of in their homes.
- Assesses student needs and achievements and is able to adapt own behavior to address the unmet needs of students.
- Identifies, diagnoses and prescribes remediation for individual learning difficulties.
- Makes sure students understand what to do before undertaking assignments or homework and that homework is intended for students to practice what they have already know so as to reinforce and strengthen academic skills through long term memory.
- Conducts interesting and well-paced classes, using various instructional techniques, strategies and media appropriate to the lesson and the needs and capabilities of students.
- In preparing weekly lesson plans, assures that instructional activities and materials are clearly related to the school's mission, goals and objectives and that the school approved materials are used as the core for instruction.
- Collaborates to develop Individual Education Plans (IEPs) in order that special needs and at-risk youth are afforded every opportunity to meet their unique and individual needs as students.
- Cooperates and works with other program people (ie., Title I, Special Education, Gifted/Talented, Bilingual, etc.) on behalf of students with special talents or needs.

- Provided basic counseling and guidance services to students in the classroom and is able to handle student discipline issues that may arise from time to time.
- Immediately communicates with parents and school principal on the lack of academic progress by student and takes corrective action to get the student to improve thereby avoiding any possibility of retaining the student.
- Duties/assignments may change to meet the needs of the school due to unforeseen circumstances.
- Keeps current with technical advances at MAS.
- Performs other duties as may be assigned by the supervisor.

Key Relationships:

- Position reports to the Building Principal and Culture Director
- Interacts with students and teaching assistant throughout the school day.
- Confers and interacts with parents on a regular basis.
- Interacts with school committees, community groups and school administration when required.
- Interact with other teachers on a regular basis.

Minimum Qualifications:

- Minimum of a High School Diploma or GED required. Must obtain Licensure for Native American Languages as certified by the State of New Mexico.
- Previous experience working with students is recommended.
- Able to demonstrate competency in working successfully with people in different settings; has ability to effectively communicate with people.
- Must be computer literate
- Must have reliable transportation
- Must be punctual
- Knowledge of the Mescalero Apache people and their culture
- Must be able to pass a background check prior to employment
- Will be required to pass drug test upon employment, then randomly selected
- Must be able to follow all school policies and procedures
- Within the scope of Indian preference, all candidates will receive consideration without regard to race, color, sex, national origin or other non-merit factors

Term of Employment:

- Nine-month contract

Working Conditions:

- Work is accomplished within a school environment
- Work could be stressful at times depending on the number of students in the classroom.
- Will require long periods of standing.
- From time to time, will require longer than normal work days due to demands of the students.

Applications will be accepted until Filled.

- ***ALL positions require background checks and clearance from any criminal charges prior to employment.***
- ***Note: any felonious or any of two (2) or more misdemeanor convictions will disqualify applicant from employment.***
- ***All positions require initial drug testing upon hire, then random monthly drug testing.***
- ***Selection for employment will be based on the Mescalero Apache Tribal Ordinance 06-02.***

**Applications available at the MAS Administration or on our website:
maschiefs.org**

**Applications can be returned by mail, fax to 575-464-0053 or email:
lindsey.pellman@mescalero.org**