



MESCALERO "Apache" SCHOOL

P.O. Box 230, 249 White Mountain
Mescalero, New Mexico 88340
Phone: (575)464-4431 Fax (575) 464-0053



"Mescalero Chiefs"

2023 VACANCY

Posted 03/6/2023

Custodian

Responsibilities:

- Maintains cleanliness of facilities
- Shampoo carpets
- Mop, Sweep, Strip & Vacuum Floors
- Clean Restrooms
- Shovel Snow
- Paint
- Assist in Culture Week and the annual feast (grounds men) which may require long hours
- Winter hours - may be required to come in early and/or stay late, depending on situation
- Assists in Facility Maintenance
- Assists with Ground and Sports Field Maintenance
- Duties/assignments may change to meet the needs of the school due to unforeseen circumstances
- Performs other tasks as assigned by the Supervisor

Key Relationships:

- Position reports to the Facility Manager.
- Occasionally, will interact with the principals, staff members and students

Minimum Qualifications:

- Minimum of a high school diploma or GED is preferred. If the individual does not have a high school diploma or GED, an assessment may be given.
- Prefer that individual has had previous experience working in the capacity.
- Must be able to interact well with others.
- Must be punctual.
- Must be able to lift at least 50 pounds.
- Must be able to follow directions.
- Must have reliable transportation.
- Must be flexible and willing work in other areas and times.
- Knowledge of the Mescalero Apache people and their culture.
- Must be able to pass a background check prior to employment.
- Will be required to pass drug test upon employment, then randomly selected.
- Must be able to follow all school policies and procedures.
- Within the scope of Indian preference, all candidates will receive consideration without regard to race, color, sex, national origin or other non-merit factors.

Working Conditions:

- Work is accomplished within a school environment.
- Confidentiality of various issues or situations are to be maintained and requires individual to abide by such conditions.
- Often required long periods of standing and heavy lifting.

Term of Employment and Salary:

- Twelve-month contract

Salary:

- Placement on approved salary schedule – determined by years of experience and education/trainings.

Applications will be accepted until 3:00 p.m. on Monday March 27, 2023.

- *ALL positions require background checks and clearance from any criminal charges prior to employment.*
- *Note: any felonious or any of two (2) or more misdemeanor convictions will disqualify applicant from employment.*
- *All positions require initial drug testing upon hire, then random monthly drug testing.*
- *Selection for employment will be based on the Mescalero Apache Tribal Ordinance 06-02.*

**Applications available at the MAS Administration or on our website:
maschiefs.org**

**Applications can be returned by mail, fax to 575-464-0053 or placed in the
drop box outside the MAS Administration building or email:
HR@mescalero.org**