



# MESCALERO "Apache" SCHOOL

P.O. Box 230, 249 White Mountain  
Mescalero, New Mexico 88340  
Phone: (575)464-4431 Fax (575) 464-0053



*"Mescalero Chiefs"*

## 2023 VACANCY

Posted 05.15.23

### Reading Coach (Elementary)

#### **Description and Goals:**

The Reading Coach will support all K-5 staff in implementing the site reading plan and program. The Coach will work directly with teachers in a school providing classroom-based demonstrations, collaborative and one-on-one support, and facilitating teacher inquiry and related professional development. The Coach will focus on enhancing teachers' ability to provide instruction that builds students' sense of engagement in the ownership of learning. The Coach will also work with administrators and teachers to collect and analyze data, interpret, and use it to guide instructional decisions.

#### **Responsibilities:**

1. Guide teachers to collect and analyze data and develop action plans in response to determined student needs.
2. Provide individualized, classroom-based support to implement the comprehensive program, including modeling best teaching practices.
3. Work with the principals within to create a school-wide focus on goals for reading achievement.
4. Participate fully in professional development opportunities and professional research and reading.
5. Order and disperse reading materials as needed and keep an inventory of materials.
6. Coordinate with the test coordinator all reading assessments and maintain the reading assessment calendar.
7. Be willing to perform any other duties that the administration may assign.

#### **Qualifications:**

1. 5+ years elementary classroom experience, with an M.A. and a Reading or ELA endorsement.
2. Deep knowledge of reading, writing and literacy development
3. Outstanding presentation and facilitation skills
4. Interpersonal skills (communication, problem solving, and conflict management, collaboration) to share research based instructional approaches with teachers and administrators and provide advice, mentoring and coaching.

5. Thorough knowledge of technology based reading programs and supplemental reading software.
6. Strong organizational skills

**Applications will be accepted until 3:00 p.m. on Tuesday May 30, 2023.**

- *ALL positions require background checks and clearance from any criminal charges prior to employment.*
- *Note: any felonious or any of two (2) or more misdemeanor convictions will disqualify applicant from employment.*
- *All positions require initial drug testing upon hire, then random monthly drug testing.*
- *Selection for employment will be based on the Mescalero Apache Tribal Ordinance 06-02.*

**Applications available at the MAS Administration or on our website:  
maschiefs.org**

**Applications can be returned by mail, fax to 575-464-0053 or placed in the  
drop box outside the MAS Administration building or email:  
HR@mescalero.org**